Charging Policy

St Katharine's Knockholt Church of England (VA) Primary School

Date of policy:	September 2026
Date of last review:	September 2026
Date of next review:	September 2029
Policy authorised by:	Governing Body
Policy approved date:	November 2026

INTRODUCTION

All education provided during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum.

VOLUNTARY CONTRIBUTIONS

When organising school trips or visits that enrich the curriculum educational experience of the children, the school invites parents to contribute towards the cost of the trip. If we do not receeive sufficient voluntary contributions , we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid a contribution. We do not treat these children differently from any others.

The following is a list of additional activities organised by the school which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive.

- Visits to museums
- Sporting activities which require transport expenses
- Outdoor adventure activities
- Visits to the Theatre or visits by Theatre Groups
- School Trips
- Musical events
- Visits by performers/ artists

RESIDENTIAL TRIPS

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. We do make a charge to cover the costs of board and lodging, and transport. Parents who receive certain state benefits are exempt from paying.

SWIMMING

The school organises swimming lessons for children in Key Stage 2. These take place in school time and are a part of the National Curriculum. Where necessary we may ask parents to make a voluntary contribution towards the cost of transport.

SPORT

When the school offers additional sporting opportunities by a qualified coach, who is not a member of the school staff, they may charge for these sessions.

MUSIC

When the school offers individual musical opportunities by a suitably qualified musician, who is not a member of the school staff, they charge for these sessions

COOKERY

We may offer cookery sessions to all children but may ask that parents make a donation to cover costs of ingredients.