

**St Katharine's Knockholt  
Church of England Primary School  
Remote Learning Provision  
January 2021**

## **Remote education provision: information for parents**

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

### **The remote curriculum: what is taught to pupils at home**

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

#### **What should my child expect from immediate remote education in the first day or two of pupils being sent home?**

If possible, exercise books and stationery will be sent home with pupils along with a printed work pack. If this is not possible, these items can be collected from the school office by appointment on Day 1.

From Day 1, teachers will offer up to two live Teams Meetings a day of up to 30 minutes each.

There will also be links to recorded lessons by the Oak Academy

Teachers will upload work by 9.00am on the day (but will usually do this the night before to enable pupils to be prepared).

Families who need to borrow devices will advise the school office and they will get these ready to be collected by appointment from Day 1.

#### **Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?**

We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, practical subjects may be adapted to include resources that are likely to be available at home.

### **Remote teaching and study time each day**

#### **How long can I expect work set by the school to take my child each day?**

Work highlighted to ensure that parents know what is mandatory, expected or optional. . Work highlighted as expected but will be excused if parents provide a reason as to why it cannot be done. We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day .

EYFS and Key Stage 1	We will offer work that should fill a normal school day and will take at least three hours as a minimum. Up to two live learning Teams meetings will be, on average around 20 minutes long and teachers will lead learning which will support pupils to be able to complete the work available on the school website.
Key Stage 2	We will offer work that should fill a normal school day and will take at least four hours as a minimum. Up to two live learning Teams will be, on average around 30 minutes long and teachers will lead learning which will support pupils to be able to complete the work available on the school website.

## Accessing remote education

### How will my child access any online remote education you are providing?

Live learning will be held using Team. Work will be uploaded via Teams, Maths Work books , exercise books and Class Readers will be available for collection from the office. Pupils have logins for online packages used in school that will supplement learning which include Purple Mash, Espresso and Collins EBooks.

### If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- We have a limited number of devices that can be borrowed by families on request. Parents /carers should contact [headteacher@knockholt.kent.sch.uk](mailto:headteacher@knockholt.kent.sch.uk) to request a device and they will be contacted to let them know if a device is available and when it can be collected. They will need to sign an agreement form before the device will be released to them and must return the device once the period of home learning ends. In the first instance we will release one device per family and, if supplies allow, we will offer further devices to families who need more than one.
- If parents require help with an internet connection they will need to contact the school office as we may be able to help by offering a place in school or temporary increase to mobile data or by offering a 4G wireless router. Both of these options are subject to our ability to secure provision from the Department for Education.
- Printed materials can be collected from the school office
- Work must be returned to teachers by the set deadlines via Teams or by returning the paper pack to the school office weekly.

## **How will my child be taught remotely?**

We use a combination of the following approaches to teach pupils remotely:

- live learning (online lessons) up to twice a day.
- The teacher recording lessons
- recorded teaching (e.g. Oak National Academy lessons or BBC Bitesize) to supplement our live learning
- printed paper packs produced by teachers (e.g. workbooks, worksheets)
- textbooks and reading books pupils have at home
- commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences
- long-term project work and/or internet research activities will generally be optional

## **Engagement and feedback**

### **What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?**

- Children should attend the Teams lessons with their class teacher.
- Children should complete learning set and submit through teams, either electronically or uploaded as a photo.
- Learning set is at the level where children can access fairly independently but may need support with navigating technology (especially in KS1).
- We have set highlighted system showing our expectations of work to be completed:.
- We expect parents / carers to help pupils by setting routines to support their child's education, printing work if required, helping with technical support if required.

### **How will you check whether my child is engaging with their work and how will I be informed if there are concerns?**

- Teachers will provide feedback on all submitted learning and will take a note of the children who do not engage.
- A register is available in Teams of the children that attend/do not attend live lessons.
- If engagement is a concern, we will inform parents and carers by email and/or a phonecall to ensure communication between us is strong and to work together to ensure pupils are tackling the mandatory work. Support will be provided by the Headteacher, Senco and Elsa

## **How will you assess my child's work and progress?**

Feedback can take many forms and may not always mean extensive written comments for individual children. Our approach to feeding back on pupil work is as follows:

- We will assess and feed back on pupils' work using a variety of methods which will include targeted questioning, quizzes, verbal and written feedback.
- Children will receive feedback on their learning at least once a week and all work submitted will be responded to.
- Teachers will also provide feedback through live lessons and celebrate learning that they are impressed with.
- High quality work or effort will be recommended for a Headteachers Award which will be filmed and sent to all classes weekly

## **Additional support for pupils with particular needs**

### **How will you work with me to help my child who needs additional support from adults at home to access remote education?**

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- We will offer places at school to pupils with EHC Plans and those with High Needs will be able to access the learning set through support from adults at school.
- We will contact parents/carers of pupils with SEND by email / phone to discuss how their needs can be met at home and we will work with families to ensure learning is targeted to their specific needs. We will discuss and agree what we will expect in terms of mandatory work so that pupils can be successful.
- We will ensure families with younger pupils, for example those in Reception and Year 1, have access to high quality reading texts and daily phonics learning. We will offer up to two TEAMS a day but will have conversations with individual families if they feel this is too much screen time for younger pupils.

## **Remote education for self-isolating pupils**

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

**If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?**

We will offer daily learning that will be uploaded via TEAMS every day or available as a printed pack to be collected by appointment from the school office. This work will be broadly the same as the work completed in class and will therefore cover the curriculum and be ambitious for the child eg the appropriate level will be offered. Teachers will provide links and resources to support learning but will not deliver live lessons. A weekly TEAMS with the class teacher to 'keep in touch' and go over any key learning points will also be offered.